C-MET, HEADQUARTERS

Work Allocation

S1.	Name & Designation	Work allocation of staff
1.	Shri. Magesh Ethirajan, Director General (A)	Head of the C-MET
2.	Smt. Radha Jaisimha Registrar	Head of the Administration
		Staff under Registrar
a)	Shri V.N. Shete, OA-II	 Recruitment of Group A & B posts of three labs. Parliament Question Operating roster of Group A & B of three labs and Group C Pune lab. Correspondence with MeitY, New Delhi Settlement of C-MET, Delhi Imprest/bills
b)	Smt. A.C. Belhe, OA-II	1. PA to DG / Handling Imprest / Hospitality 2. DPC-Group-A Technical staff 3. Grievance 4. Court / CAT matter 5. Staff Representation matter
c)	Smt. A.P. Padalikar, OA-II	 DPC-Below Group-A Technical staff RTI- Maintenance of RTI Register, Correspondence/ disposal of RTI /Appeal Application/ RTI Quarterly reports Reports – Sexual Harassments, Hindi language Correspondence/Reminder to MeitY on Policy matters/on various subs. /Steno's work. Training matter / Put up personal claims Assistance to PC for Hindi Annual Report of C-MET.
d)	Contractual Staff	APAR maintenance, filing system/Record/Documents maintenance, day-to-day checking mails received from Labs. Maintenance of Stamp/Inward Register.
e)	Shri Y.S. Madke, SA-II	Dispatch, Xeroxing, file moving etc. misc. work

S1.	Name & Designation	Work allocation of staff
No.		
3	Dr. R. Prasada Rao Programme Coordinator	 Managing and monitoring the activities of the technical groups under the Programme so as to ensure that various technical and financial targets are met. Arrange periodic reviews by the Steering Committee (SC) and ensure submission of the outcome report to the Director General. Work out plans to expedite the pending/delayed issues and report to Director General. Carry out necessary studies on market demand and technology status of the ongoing research programmes to keep abreast with the latest developments. Carry out a study of the competing technologies and prepare a detailed comparison report, along with suggestions. This may be done routinely every 6 months, but at any time, in case of major development. Providing inputs to the 'Steering Committee' with regard to latest development relevant/significant to the Programme on a regular basis. Prepare Annual Reports, Annual Plans, Annual Budget and Outcome Budget for the Programme for each fiscal year and submit to Director General for consideration. This plan should include details required for the completion of activities of the Programme for the ensuing year and also to place necessary reports in the house of Parliament. Reviewing all technical projects at the laboratories on quarterly basis and preparing & sending Monthly & Quarterly Progress Reports to the parent Ministry through Director General. Identifying the end users for ToT of the successfully developed technologies and expanding the ToT activity by liasioning with the concerned C-MET laboratory and end user. Working out strategies for self sustenance of C-MET and reviewing & upgrading every year to reach the goal. Reviewing of Technologies transferred at end user premises for ensuring its usefulness for the country Vetting of all technical projects, patents, costing and technical contents of MoUs with various organizations as per C-MET Policy. Maintenance of project proposal records (both soft a

Distribution of work -Accounts & Finance section

S1.	Name & Designation	Work allocation of staff	
No.			
4	Shri. Pritam Saha Senior Finance Officer & Finance Officer (A)	 Monitoring of regular accounting & finance functions –finalization of accounts Coordination with auditors (Statutory/Internal/CAG etc.) Checking & monitoring Payroll & MIS reports Checking & approving all payments (Employees/ Project Staff /Vendors etc.) & receipts – (DDO functions) Taxation & Statutory matters – Income Tax/GST/TDS/ Profession Tax/PF/NPS PFMS (Checker) GEM (DDO functions) Fund Management & Liaison with banks Checking Project proposals / Project commencements/ Projects closures (Financial aspects)/Utilization Certificates etc. 	
	Staff under SFO		
a)	Shri B.A. Ghanekar OA-I	 Monthly Reports to MeitY. Clearing of party payment, Income Tax deduction of contractors. Passing Bank Payment vouchers. Salary, Income/Profession Tax, GIS. Personal claims-Medical/Telephone/News paper Reimbursement. TA and DA/Advances settlement Interaction with Bank Authorities, L.I.C. of India. Maintenance of C.P.F. Accounts. PFMS entries (Maker). 	

C-MET, Pune Lab Non-Technical Staff (Administration)

S1	Name /	Work Allocated	
No	Designation		
01	Admin In Charge	Establishment & Administration: All personnel matters relating to recruitment and promotion, establishment matters such as maintenance of service books, personal files, leave records, personal claims, sanction advances, training, higher studies, travel/transport etc. Overall responsibilities of Purchase and Stores. Printing & Stationery, Security, Garden, House-Keeping matters and General Administration. Physical Verification of stores, Weeding out of old records, disposal of unserviceable/obsolete scrap materials. Any other duties assigned from time to time.	
02	L.B.Gupta- Office Assistant-I	All establishment matters relating to staff of Pune. Maintenance of service books, Leave records, increment., All joining and resignation formalities. Sanction of advances, reimbursement of perks as per Staff Rules/Policy Manual. To deal with other personnel matters of the staff of Pune.Supply. permission for hire study, Recruitment of core & project Staff, promotion of S&T and non S&T staff, ACR/ Probation clearance. Monthly/quarterly reports. Training /Seminar etc. Matter of Ph. D. Any other duties as assigned from time to time.	
03	Shri R.M. Damkale- Office Assistant-III	To deal with all matters related to Purchase from Processing of Indents (Import and Indigenous). Floating of enquiries (Single/Limited/Open Tender basis) up to issue Purchase Order. Preparing Customs clearance documents. Submission of monthly expenditure statement (Core/Sponsored/Technical Services project) and follow up of work. Payment of bills and Annual Maintenance Contract of Office/Laboratory Equipments. Maintenance of Indent Process Register, Purchase Order and E.M.D/Security Deposit Register. Any other duties as assigned from time to time.	
04	Shri V.R.Kondhalkar- SA-III	To Asst. Sh. R.M. Damkale in Purchase matter To deal with all matters relating to Stores, Printing & Stationery. Assistance to A.O. for Disposal of obsolete/unserviceable scrap materials and weeding out of old records. Receipt and issue for consumable and non consumable items, Maintenance of Stock ledger, Physical Verification of stores, Payment of bills viz:-, Xerox, Security, House- keeping, etc Payment of Travel/Taxi, Telephone, Water/Property Tax, Payment of Garden, MSEB etc Any other duties as assigned from time to time.	
05	Shri. C.N.Chavan SA-II	SSM will be exclusively used for Administration Office. Who will perform necessary duties including Inward Xeroxing, File Moving, Filling of Papers, Meeting arrangement Any other duties assigned from time to time and finance section	

Distribution of work -Accounts & Finance section

S1.	Name & Designation	Work allocation of staff
No.	_	
1	Mr.Pritam Saha, FO(A)	 Monitoring of regular accounting & finance functions –finalization of accounts Coordination with auditors (Statutory/Internal/CAG etc.) Checking & monitoring Payroll & MIS reports Checking & approving all payments (Employees/ Project Staff /Vendors etc.) & receipts – (DDO functions) Taxation & Statutory matters – Income Tax/GST/TDS/ Profession Tax/PF/NPS PFMS (Checker) GEM (DDO functions) Fund Management & Liaison with banks Checking Project proposals / Project commencements/ Projects closures (Financial aspects)/Utilization Certificates etc. Monitoring of regular accounting & finance functions –finalization of accounts Coordination with auditors (Statutory/Internal/CAG etc.) Checking & monitoring Payroll & MIS reports Checking & approving all payments (Employees/ Project Staff /Vendors etc.) & receipts – (DDO functions) Taxation & Statutory matters – Income Tax/GST/TDS/ Profession Tax/PF/NPS PFMS (Checker) GEM (DDO functions) Fund Management & Liaison with banks Checking Project proposals / Project commencements/ Projects closures (Financial aspects)/Utilization Certificates etc.
2	Mr. S. M. Parsankar, OA-III	 Processing of all payments – Core & Projects (Cheque /RTGS/ NEFT etc.) CEA reimbursements & LTC settlements Project Staff Salaries Accounting for all kind of receipts / Digital transaction reporting LC matters – Inland & Foreign Day to day communication with banks PFMS entries (maker) Assisting in professional tax matters Any other work as assigned by FO from time to time

3	Mr. Rahul Bagad, SA-III	• Processing of all payments - Core & Projects (Cheque /RTGS/ NEFT etc.)
		CEA reimbursements & LTC settlements
		Project Staff Salaries
		Accounting for all kind of receipts / Digital transaction reporting
		LC matters – Inland & Foreign
		Day to day communication with banks
		PFMS entries (maker)
		Assisting in professional tax matters
		Any other work as assigned by FO from time to time

CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET), PUNE WORK ALLOCATION TO EMPLOYEES TECHNICAL STAFF

Name of Group	Project In-charge &	Name of Project & brief details of work
& Group In-	Team Members	
charge		
Materials for Renewable Energy & Sensors Dr. Sunit B. Rane	Dr. Sunit B. Rane Dr. Sudhir S Arbuj Dr. Govind G Umarji Dr. Manish D. Shinde Mrs. Shubhangi R. Damkale	 Development of printable silver thick film ink for Radio Frequency Identification (RFID) Tags on environment friendly, flexible substrate for smart applications", (PN/SP/073) Synthesis of nano sized functional silver conducting material with different morphologies. Synthesis of organic binder curable around 100 oC, compatible with the functional material facilitating better dispersion, rheology and adhesion. To formulate printable nano silver conducting paste/ink composition compatible to flexible substrate. To design and develop the prototype antenna tag test structures for ultra-high frequency (UHF) and Microwave range (869 MHz, 902-928 MHz and 2.45 GHz) RFID applications using in-house developed nano paste/ink on flexible substrate (paper or PET).
		Around 100 field trials with the industry partner
	Dr. Sunit B. Rane Dr. Manish D. Shinde	2. Studies on annealing on magnetic performance of NiFe laminations for Pulsed magnets used in Accelerators (PN/SP/081)
		 Optimization of processing conditions for Ni–Fe lamination & C- shape punched core sizes of 70 mm x 70 mm x 0.1 mm and 90 mm x 90 mm x 0.1 mm under hydrogen atmosphere. Structural, magnetic and electrical studies on Ni–Fe lamination & C- shape punched core under annealed hydrogen atmosphere by varying process parameters such as annealing temperature, cooling rate and holding time. Measurement of magnetic properties such as remanence, coercivity, peak permeability and core loss under different annealing conditions. Microstructure –magnetic property correlation study in order to improve pulsed magnetic performance of soft magnet cores after cold work.

Dr. Sunit B Rane Dr. Manish Shinde Dr. Sudhir S Arbuj Dr. Govind Umarji Mrs. Shubhnagi R Damkale	 3. Creation of R&D Culture in Electronic Materials among SC and ST Students in Maharashtra Development of research and technical attitude in students on electronics materials, their characterization and device fabrication through interactive lecture sessions at respective colleges and at C-MET, Pune. Skill development program at C-MET Pune on materials synthesis / characterization equipments / processing and fabrication / water treatment / solar cells / electronic packaging / biomass utilization/Li-ion battery fabrication/ sensors by providing hands-on training. Exposure to the students through scientific Workshop/ Training for in the area Electronic Materials Research.
Dr. Sunit B Rane Dr. Manish Shinde Dr. Sudhir S Arbuj Dr. Govind Umarji Mrs. Shubhnagi R Damkale	 4. Materials for Renewable Energy and sensors applications. Synthesis of different semiconductor, MOFs materials for photocatalysis, hydrogen storage and hydrogen generation applications. Development of materials for DSSC, hybrid and perovskite solar cells Development of different materials and gas, VOC and NPK sensors
Dr. Sunit B. Rane Dr. Varsha Raut Dr. Manish D. Shinde Dr. Tanay Seth Dr. M. V. Kulkarni Dr. Govind G Umarji Dr. Sudhir S Arbuj	 5. Centre of Excellence on Additive Manufacturing Additive Manufacturing Materials related to electronics products/components (metal, ceramic, and semiconductor) Basic R&D for Additive Manufacturing Materials related to electronics components (metal, ceramic, and semiconductor) (in collaboration with CIPET Bhuwaneshwar Development of materials and machine for AM technology for current and next generation electronic components/ products (in collaboration with Industries-(i) Intech Additive Solutions Pvt. Ltd. Bangalore and (ii) SPEL Pvt. Ltd. Pune

Name of Group & Group In- charge	Project In-charge & Team Members	Name of Project & brief details of work
Nanocrystalline	Dr. Milind V. Kulkarni	PN/SP/064: Novel Nanostructured High Performance Anode Materials for High
Materials/Nano	Group Head	Energy Na-Ion Batteries
composite Laboratory Dr. Milind V. Kulkarni Scientist 'E' & Group Head	Dr. Ram Kalubarme, Dr. Jalinder D. Ambekar, Dr. Sonali D. Naik, Ms. Sonali A. Mahapure	 Overall Planning and Execution of the Project as "Chief Investigator". Preparation and submission of progress report and arrangement of project review meetings and Presentation of Progress in PRSG Meetings. Recruitment of staff and procurement of Capital equipments (Process and Characterization), Raw materials and consumables Initial trials for the synthesis of Anode materials Physico-chemical characterization of the anode materials Fabrication of coin/button and pouch/rectangular type of Na -ion battery/cells and their Electrochemical characterization
		PN/SP/068: Three Dimensional Nanostructure based Miniaturized and Flexible rechargeable lithium batteries for flexible electronics
		 Overall Planning and Execution of the Project as "Chief Investigator". Preparation and submission of progress report and arrangement of project review meetings and Presentation of Progress in PRSG Meetings. Recruitment of staff and procurement of Capital equipments (Process and Characterization), Raw materials and consumables Initial trials for development of flexible Cathode and anode Physico-chemical characterization of the active materials Fabrication of flexible Li –ion battery/cells and their Electrochemical characterization PN/SP/075: Centre of Excellence on Rechargeable Battery Technology (pre cell) Overall Planning and Execution of the Project as "Co- Investigator". Preparation and submission of progress report and arrangement of project review meetings and Presentation of Progress in PRSG Meetings. Recruitment of staff and procurement of Capital equipments (Process and Characterization), Raw materials and consumables Development of Li –ion battery chemistry of Materials up to 500 gm batch scale. Development of Na –ion battery chemistry of Materials up to 10, 100 & 500 gm batch scale. Development of Solid State Polymer Li ion battery

Fabrication of full cells and optimization of materials with respect to enhanced capacity comparable commercial ones and ToT of the same.

- Collection of data of all materials for designing all kind of rechargeable prototype batteries.
- Design of equipments for material manufacturing at pilot level scale
- Design of equipment for manufacturing of fabrication of Li-ion cells at pilot level.
- Regeneration of cathode and anode from spent batteries.
- The CoE shall establish necessary infrastructure to enable R&D, Innovation (IPR), Product Development and Testing.

PN/TS/21-22/P01: Physico-chemical testing, modification / development and electrochemical evaluation of Graphite fines supplied by GIL for its usage as Anode in Li-ion batteries and making Anodes in Li-Ion batteries using the same

- Define the properties of the End Product i.e. of Graphite and of the Anodes as well as the range of these properties.
- Evaluation of Graphite Fines supplied by GIL for all Physical & Chemical properties as required by end product (Graphite and Anodes) of the study .
- Modification of Graphite fines provided by GIL for physical & chemical properties for achieving desired properties / values in end product.

Physico-chemical and electrochemical testing of the Pristine and Modified Graphite fines

- Evaluation of its usage as Anode in Li-ion batteries by making suitable cells. Development of Anodes using the graphite.
- Preparation of detailed performance / test report of developed materials for usage of GIL as reference for its target customers.
- Detailing of various steps / processes / equipment / inputs required for manufacturing of anode and graphite developed across the product range and setting the parameters of each type.
- Any other scope that may arise with mutual consent of both parties.

Arranging a lab visits

- Technical services Project:
- To Initiate the Technical services project with Industries/Startups/MSMEs
- Signing of MoU and NDA.
- Submission of Project proposal

Transfer of Technology:

- Cost Calculations, Preparation of ToT Documents and Expression of Interest Documents,
- Discussions with Interested Parties

Foreign as well as Indian Collaborations

- To establish the collaborations with Research Organization and Universities.
- Exploratory Project Activities
- To carry out Exploratory Research activities for the future sponsored projects, such as
- Development of Materials for Energy Storage & generation Applications.
- Development of Materials for Radiation Shielding Applications.
- Development of E-Nose/Sensor for VOCs based early stage detection of diseases.
- Flexible & Wearable Electronics: materials and devices.
- Nanomaterials/ Polymer Nanocomposite based Sensor Materials & Devices

Administrative responsibilities

- Stores and purchase related to project.
- Member of the various committees like LPC, Disposal Committee etc.

 Member/Chairman of the Screening / Selection/ Reviewing committee for the recruitment of project staff

Other

- Characterization Equipment related activities as Project manager/ In charge
- Maintenance and operation of TG/DTA/DSC
- Maintenance and operation of FE-SEM
- Guiding PhD/M.Phil/MSc./M.Tech./BE Students
- Organization of International/National conference
- workshop

Project In-charge &	Name of Project & brief details of work
Team Members	
Dr. Tanay Seth Dr. (Mrs.) Varsha B. Raut	 Initiation and tendering of purchase of capital equipments/ materials through GeM portal; Table top X-ray diffractometer Induction Plasma System Chemicals, gases, raw materials etc. Interaction with suppliers and users regarding procurement of capital equipments To procure and Install custom made Induction Plasma System for the synthesis of nano /micron sized (spheroidization) powders Trouble free operation, fault diagnosis and routine maintenance of Transferred Arc Thermal Plasma (TAPR) system for the synthesis of nano powders Maintenance of gas lines, water chiller and water level switches etc. Synthesis of metal/ metal oxide nanopowders by Transferred Arc Thermal Plasma for FFT printing Physico-chemical characterisation of synthesised nanopowders/ spheroidized powders To investigate and optimize the effect of reaction parameters such as plasma power, plasma composition, rector pressure, quench gas flow rates on particle size and its distribution for various nano powders synthesized by using induction plasma technique Initial trials for spheroidization of irregularly shaped powders and their optimisation for AM applications Physico-chemical characterisation of synthesised nanopowders/ spheroidized powders
I	Team Members Or. Tanay Seth Or. (Mrs.) Varsha B.

Name of Group &	Project In-charge &	Name of Project & brief details of work
Group In-charge	Team Members	
Nanomaterials	1. Dr. P. V. Adhyapak,	Digitalization and Quantification Studies of High Sensitive Indigenous NOx Sensor
group	PI	and its Optical Calibration.
Group incharge:	2. Mr. Sachin Karpe	Brief details of work:
Dr. P. V.		Synthesis and characterization of nanostructured materials sensitive towards
Adhyapak		NOx.
		2. Electrical and optical sensing characterization of the developed materials.
		3. Preparation of proto-type NOx sensor.
	1 D D I A 11 1	4. Digitalization and calibration of developed electrical and optical NOx sensor.
	1. Dr. P. V. Adhyapak,	Development of Smart Parking Management system using sensors, IoT and GIS
	PI	technologies.
	2. Mr. Sachin Karpe,	Brief details of work:
		1. Development of an IoT device and interfacing CNG, NOx, SOx, and CO2 sensors to
	0.11.1	monitor pollution levels in the parking infrastructures
	Collaborator:	2. Integrating occupancy sensors within the parking infrastructure to identify
	(CDAC (H))	free/occupied lots within the infrastructure.
		3. Displaying the sensor information on a GIS system and generating a positional
		spread of the pollution levels within the parking infrastructure and occupancy layout.
	1. Mrs. Amruta Bang,	Self powered breath analyzer cum e-skin for potential health monitoring based on
	PI	piezoelectric nanogenerator
	Women Scientist	Brief details of work:
	Women belefitiest	1. Development of self-powered Nanogenerator for Breath Sensing.
		2. Development of Self-powered e-skin for diabetes detection.
		2. Development of ben-powered e-skin for diabetes detection.

Name of Group &	Project In-charge &	Name of Project & brief details of work
Group In-charge	Team Members	
Electronic Packaging Group (EPG) Dr. Shany Joseph (Sc. D)	Dr. Shany Joseph 1. Dr.Shany Joseph 2. Dr Ranjit Hawaldar 3. Dr. Ranjit Kashid 4. Dr Vijaya Giramkar 5. Mr Janardhan Gadde 6. Dr. Punam Jadhav	 PN/SP/079 Development of Micro Solid Oxide Fuel Cells (μ-SOFC) in LTCC Technology Synthesis of electrolyte, cathode and anode materials and their characterization Preparation of Half cells and characterization Preparation of planar SOFC and characterization Fabrication of SOFC integrated LTCC packages with gas flow channels and integrated heaters for testing at H2e Preparation of final SOFC device in LTCC as per final design for demonstration
	Dr. Shany Joseph 1. Dr.Shany Joseph 2. Dr Ranjit Hawaldar 3. Mr Janardhan Gadde 4.Dr. Ranjit Kashid 5. Dr Vijaya Giramkar 6. Mr. Hrithik Kale 7.Ms. Aishwarya K P (PA-1) 8. Mr. Rohan Darve(PA)	 Fabrication of different designs of LTCC based packages with micro-channels and jet-impingement designs Testing of devices at IITB and design modification Fabrication of specified number of packages for cooling of 200W and 350 W processor for CDAC Preparation of Coderite and glass material for tape casting and their characterization Preparation of LTCC tapes using these indigenous materials. Fabrication of final device using CMET's LTCC tape and submit the required Number to CDAC
	1. Dr. Shany Joseph 2. Dr Ranjit Hawaldar 3. Dr. Vijaya Giramkar 4. Dr. Ranjit Kashid 5. Mr Janardhan Gadde 6. Mr. Pankaj Jagdale (PA-1) 7. Ms. Jesly Joseph (PA – 1) 8. Ms. Jyoti Kondhalkar (PA) 9. Ms. Shradha Jadhav (Administrative Assistant)	 Synthesis of LTCC material, Silver, Silver- palladium Preparation of resin- LTCC/Ag/Ag-Pd/carbon composite Additive manufacturing trials and its optimization Development of 3d Printer in collaboration with M/s J G robotics, Mumba Additive manufacturing of LTCC Package for packaging of optical chip

Dr Ranjit Hawaldar	PN/TS/018
1. Dr. Shany Joseph 2. Dr. Ranjit Kashid 3. Dr. Vijaya Giramk 4. Mr Janardhan Gadde	Testing of sensors at NML.

CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET), HYDERABAD WORK ALLOCATION of NON TECHNICAL STAFF

S1. No.	Name	Work allocation of staff
1	G K Venkatesan Administrative Officer	Head of Office. All establishments, Purchase & Stores and General Administration of the Laboratory including APIO under RTI.
2	Sh. V. Nageswara Rao Finance Officer	Preparation of Budget Estimates/ Revised Estimates, Pay and Allowances, NPS registration, Audit, Finalization of Accounts, Recovery and Remittance of statutory taxes and filing of IT, GST and professional tax returns, Project management and control accounting, Issue of Utilization Certificates, Scrutiny and Examination of Project, MoU, ToT proposals and Purchase files. Staff claims, Supplier's bills, Letter of Credit and Foreign payments, PFMS –EAT module, Generating, Compiling and Submission of Financial information/data Member of Purchase and Services Committee, SVC, TOC and JPMC.
3	A. Lakshmi Vasudha, OA-I	Preparation of Pay & Allowances Statutory remittances, Processing of Bills w.r.t. Procurement files, Payment of Consolidated emoluments of Project, Co-ordination of work related to Internal Audit and CAG Audit, Verification of F-CSTs, Financial Sanctions on Procurement files, Medical Reimbursement claims, TA settlements, Advance Settlements, Reimbursement of Children Education Allowance, Canteen Allowances, News Paper Reimbursement towards purchase of News Paper LTC settlements
4	A. Kausalya, OA – II	Secretariat Assistance to Director Preparing POs in respect of procurement through Cash/Credit Purchase RC for procurement of Gas Booking of vehicles Library In-Charge
5	T. Avinash, OA – II	Tally Voucher entries, Processing of bills for payment, PFMS
6	A. Sahadev, OA – III	Stores and General Administration a) Stock entries in stores registers under respective projects b) Monitoring CPWD works c) Disposal of stores d) Recruitment of manpower under Hafnium Project e) Security & House Keeping staff f) GeM Contract in r/o Security, Housekeeping & their payment

7	K. V. S. Krishna Prasad, OA – III	1) Administration & Establishment: Recruitment, RTI Replies preparation, Leave Account, LTC Claims, Electricity & Telephone Bills. 2) Purchase: Procurement cases, Conducting SPC & SSC Meetings, placing POs, follow-up release of payment, AMCs, GeM Procurement, etc.
8	A. K. Tiwari, Office Clerk, (Posted at C-MET's Registered Office, New Delhi)	 To coordinate with various division/groups in MeitY for inputs and other administrative needs for the ongoing and new projects related to C-MET and EMCD Division. Responsible for arranging various meetings/Video Conferencing for C-MET and EMCD Division. Arranging logistic support to members of GC & EC meeting of C-MET & and other meetings including Working Group of EMCD Division. Preparation of draft sanctions/administrative orders for sponsored projects under EMCD Division. Preparation of draft closure notes for sponsored projects. Generation of online sanction for C-MET core fund/sponsored projects and its follow up at various stages. Submission of UCs of various implementing agency for liquidation to PAO, MeitY related to C-MET and EMCD Division. Any other work assigned by GC (R&D E), Director, EMCD and other Scientific Officers of EMCD Division, MeitY and C-MET from time to time
9	Lakshman, SM – II	Despatch, File movement, Supervising the lawn maintenance & other misc. work
10	K. Padma, SM – I	Cleaning & Gardening Work

CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET), HYDERABAD WORK ALLOCATION TECHNICAL STAFF

Name of Group & Group In-charge	Project In-charge & Team Members	Name of Project & brief details of work
Refractory Metals Processing (Ultra- Pure & Special Materials) Group Dr. Raghu C Reddy	Dr. Raghu C Reddy Ms. K Bharathi Dr. Narendra Nasani Mr. J .V. Rao Mr. Angad Choudhary Mr. Mowlali Shaik Mr. C Kishore	Processing and Supply of Hafnium Sponge Regular supply of Hafnium sponge to VSSC against purchase order or MoU. Hafnium sponge is being prepared starting from Zr scrub raffinate received from NFC. The processes involved are solvent extraction, hydroxide preparation, calcinations, briquetting, carbo-chlorination, Kroll reduction, Vacuum distillation, sponge shredding and packaging. Besides, characterization of samples at different level, safety of the systems and man power, maintenance of plants, machinery, electrical, instrumentation and control systems for trouble-free operation of the plant, interaction with the sponsoring organization, etc. are the works carried out in the project. Presently processes are continued to supply 70 Kg Hafnium sponge against purchase order received from VSSC in February, 2021. Another purchase order is expected shortly for which quotation is being sent @ Rs.2.83 lakhs per kg for 70 Kg Hf sponge. Besides, Rs.76.00 lakh worth systems (under VSSC funding) are being procured for modifications / up-gradations of the systems.
Ultra High Pure Materials Group Dr. V. N. Mani	Dr. Y. Purushotham Mr. K . Balaraju Mr. S .N. Tadaka	 Purification of Germanium and Zinc Scrap Germanium purification by Induction zone refining Purification of Zinc by vacuum distillation followed by resistive zone refining Conversion of zone refined Zinc ingot in to <3 mm granules. Development of processing technologies and IPR
	Dr. D. S. Prasad Mr. P. P. Srinivasa Kumar	 Feasibility study for development of process technology to recover valuable materials from end-of life silicon solar modules To identify suitable physical methods to separate components of Si- Solar module To optimize chemical methods for extraction of metals namely Pb, Cu & Sn, etc. To recover solar grade silicon that includes removal of back surface field (BSF) and emitter To identify environmentally sound method to treat waste chemicals To fine tune the optimized parameters at 10 Kg per batch size & to extract valuable materials from waste Si-solar modules.

Silicon Carbide Group Dr. Sandeep Mahajan	Dr. Sandeep Mahajan Dr M.V. Rokade	 SiC single crystal bulk growth process development Growth run and optimization of process parameters (temperature, pressure, source to seed distance, coil position, coil movement, gas flow etc) to get high resistive SiC single crystal boule. Characterization of grown SiC boule. Regular maintenance of PVT reactor and attached peripheral like gas generator, UHP gas lines, 100 KVA DG set, 100 KVA UPS, Chiller, Clean room AHU, etc. Draft report and presentation preparation for PMRC, EB, SC, etc. Procurement of UHP materials - SiC seed crystal, SiC source material, ultrahigh pure gases and graphite consumables (Seed holder, crucible, heater etc).
RoHS testing Group Dr. U. Rambabu	Dr. U. Rambabu Mr.B. Mahender Dr. K. Ramaswamy	Revenue generation through RoHS testing services Testing of Electrical, Electronic Equipment (EEE) for RoHS compliance and elemental analysis of various In house (C-MET) samples. Maintaining of NABL accreditation in the scope of chemical testing.
		• Skill development training program for Scheduled Caste & Scheduled Tribe students on E-waste dismantling and testing of Restricted Hazardous Substances (RoHS) – Taking regular classes and training on E-waste dismantling/segregation and on RoHS testing using EDXRF spectrometer, ICP-OES, Ion chromatography, UV-Vis spectrometer, Gas chromatography Mass Spectrometer (GC-MS) and sample preparation techniques like soxlet extraction, Sonication, open digestion and microwave digestion system.
		 Delivering RoHS awareness lectures at Industry, Institutions outreach programs, being conducted by different organizations. Publishing the research articles in International journal of high repute, etc.
CoE on E-Waste	Dr. R Ratheesh	Establishment of Centre of Excellence on E-waste management
Group Dr. R Ratheesh	Dr. S.Rajesh Kumar Dr. Y Purushotham Dr. U Rambabu Dr. D. S. Prasad Dr. Ajay Kaushal Mr.Ch. Sudheer	Recovery of valuable metals from spent printed circuit boards Scaling up of technology from 100kg/day capacity to 1000kg/day capacity Development of process equipments for PCB recycling Techno economic feasibility of the process and technology transfer Feasibility studies on the development of recovery of other metals from PCBs
		Development of Processing Technologies for Lithium -ion Battery recycling and IPR
		Development of Hydrometallurgical recycling technology for the recovery of Li, Co, Mn and Ni from EoL Li ion batteries. Extraction of rare earths from EoL Permanent Magnets Extraction of rare earth oxides especially Nd, Pr and Dy from end of life Hard Disc Drive and lap top permanent magnets by acid leaching, solvent extraction and calcinations.

		M.Tech in E-waste Management and Resource Engineering Course
		Development of process technology for the recovery of valuable materials from end-of life silicon solar modules
		Skill Development Activities Organizing awareness programs, workshops on E-waste Management Hands on experience E-waste dismantling & segregation
SENDUST Project	Dr. Raghu C. Reddy	Development of flaky Fe-Si-Al alloy powders suitable for applications in Tunable Microwave Absorption.
Dr. Raghu C. Reddy	Dr. Narender Nasani Mr. Angad Choudhary Mr. C. Kishore	Work elements involve, development of Sendust alloy of suitable composition for microwave absorption applications by induction melting. Shaping of the powders by ball milling and heat treatments to get flaky powders. Coating of the flaky sendust powders on to copper substrates and testing its functionality.
Carbide derived	Dr. S. Rajesh	Development, process optimization and supply of carbide-derived-carbon
carbon for storage applications Dr. S. Rajesh Kumar	Kumar Mr. Ch. Sudheer	Development of of active carbon from metal carbides with narrow pore size distribution (0.6-3.0nm) and high surface area (>1500m2/g) for charge storage applications Optimization of process parameters such as precursor characteristics, temperature, chlorine flow etc. chlorination experiments on continuous basis and supply to VSSC for further characterization and super capacitor fabrication and evaluation.
MEMS Sensors Dr. Akshdeep Sharma NaVIC Dr R. Ratheesh	Dr. Akshdeep Sharma Dr. Ratheesh	 Design and Fabrication of MEMS Bionics Senors for AUVs Development of Indigenous Antennas for Navigation with Indian Constellation (NavlC)
Web Administration	Mr. M. Ramanaji	C-MET web design and maintenance
Dr. S. Rajesh Kumar		

CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET), THRISSUR

WORK ALLOCATION OF NON TECHNICAL STAFF (ADMINISTRATION)

S1 No.	Name	Work Allocated			
110.	Administrative Section				
1.	Sh. Anilkumar T.K., A.O	Administrative officer, HOD			
2.	Smt. Indira K.N., OA-II	All Purchase related works (Core and Sponsored Projects)			
3.	Sh. Karthik Krishnaprasad, OC	All work related to Establishment & General Administration			
4.	Sh. Krishnadas M.B., MTS	Dispatch related works			
		Finance Section			
2.	Sh. Paramasivan, SA-VI Smt. S.R. Deepika, SA-V	 Financial Officer (Acting) Checking of Vouchers. All payments including salaries. Preparation of MIS, BRS etc. Preparation of annual accounts statements. Tally and PFMS entries. Issue of receipts for grants and all other receipts. Income tax and GST work and remittance of TDS, GST. Opening of L/C, Wire transfer, FD, renewal of FD. Issue of project commencement and closure intimations. Preparation of invoices in r/o characterization, LDs. 			
3.	Smt. M.P. Bindumol, SA-IV	 Preparation of Vouchers and passing of JVS Salary related works including sponsored project. Maintenance of PO and MRIR Register/files. Maintenance of PF, Advance, medical register and tallying with GL etc. Assets Register's updating/maintenance. Annual PF details preparation. Settlement of tour bills. Professional tax related work. Settlement of personal claims like medical bill etc. PFMS entry 			
4.	Sh. V.M. Sivaraman, MTS	Bank related work			

CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET), THRISSUR

WORK ALLOCATION OF TECHNICAL STAFF (ADMINISTRATION)

Name of Group	Project In-charge & Team	Name of Project & brief details of work
& Group In-	Members	
charge		
Nanomaterials, Dr. Abhisek Choudhary	Dr. Abhisek Choudhary, Mrs. V. Priyadharsini	 Development of ceramic dielectric thin film capacitors for hybrid electric vehicle applications. Funded by SERB, DoI (18.03.2020) – DoC (17.09.2022). In this project, following major works needs to be carried out: Design of novel ceramic dielectric material composition(s). Spin-coating of Ceramic thin films on non-noble metal electrodes. Fabrication of Ceramic dielectric thin film capacitors and characterization. Prototype ceramic dielectric capacitor for DC-AC inverters in Hybrid Electric Vehicles. Trial runs at end-users place.
	Dr. T. Karthik, Dr. T. Radhika, Dr. Abhisek Choudhary, Mrs. V. Priyadharsini, Mrs. K.G. Vasanthakumari, Mr. E. K. Sunny, Mr. S. Susanth,	 Design and development of Ultrasonic transducer probes for medical imaging applications. Funded by MeitY, DoI (13.08.2021) – DoC (12.08.2024). In this project, following major works needs to be carried out: Design of ultrasound probes Development of piezoelectric transducer Development of backing an matching layers Fabrication of transducer probes Validation of developed probe under class 2 clinical trials

Name of Group	Project In-charge & Team	Name of Project & brief details of work
& Group In-	Members	
charge		
Sensors,	Centre of Excellence (CoE) in	Centre of Excellence (CoE) in Intelligent Internet of Things (IIoT) Sensors
Actuators and	Intelligent Internet of Things	
Graphene	(IIoT) Sensors,	Dr. M.N. Mrualidharan is leading Thermal sensors, Humidity sensors and Level
groups	PI: Dr. A.Seema	sensors using thermistors
Dr. A. Seema	Co.PI : Dr. Karthik T.	Mohammed Shafi is looking IIoT and circuit side of the sensor
	Dr. Arul Kashmir	g
	Dr. M.N.Murlidharan	Sridhar Krishna is looking after the material aspects of the sensors
	Team members from sensors,	The Project co –ordination is done by Dr. A. Seema
	actuators and Graphene groups	
	Shri. Sridar Krishna &	
	Shri. Mohammad Shafi	
	To evaluate the suitability of the	To evaluate the suitability of the graphene powder supplied by CUL for
	graphene powder supplied by	supercapacitor applications
	CUL for supercapacitor applications	Dr. M.N. Mrualidharan is leading the team. Characterization is taken care by him
	applications	Mohammed Shafi is on testing of capacitors
	PI: Dr. M.N. Muralidharan	Sridhar Krishna is looking after graphene synthesis
	Co PI: Dr. A. Seema	
	Team Members	
	Shri. Sridar Krishna and	The Project co –ordination is done by Dr. A. Seema
	Shri. Mohammad Shafi	
	Entrepreneurial Training	Entrepreneurial Training Programme for Scheduled Tribe Communities to
	Programme for Scheduled Tribe	produce Solar Lanterns/LED bulbs for Lighting Applications
	Communities to produce Solar	Dr. M.N. Mrualidharan is looking on training side.
	Lanterns/LED bulbs for Lighting Applications	
	PI: Dr. A. Seema	Mohammed Shafi is on circuit design
	Co PI: Dr. M.N. Muralidharan	Sridhar Krishna is looking graphene for supercapacitors
		Dr. A. Seema: Product design and development

Entrepreneurial Training Programme for Scheduled Caste Communities to produce Digital Thermometers PI: Dr. A. Seema Co PI: Dr. M.N. Muralidharan	Entrepreneurial Training Programme for Scheduled Caste Communities to produce Digital Thermometers Dr. M.N. Mrualidharan is looking on training side. Mohammed Shafi is on IC programming Sridhar Krishna is looking after thermistors Dr. A. Seema: Product design and development
Dev. of Aerogel Supercapacitor based Power Module for Application in Voter Verifiable Paper Audit Trail of EVM PI: Dr. A. Seema Co PI: Dr. Stanly Jacob	Dr. A. Seema is heading the entire technical activities of the project
Technology transfers 3D analysis system for wearable device for the prediction of	Murata Business India Pvt. Ltd has already paid the 50% of ToT fee. Dr. M.N. Muralidharan will take care of training side
tumour parameters PI: Dr. A. Seema Four technologies are at different stages after obtaining the EoI	Dr. A. Seema will take care of Technical aspects

Name of Group	Project In-charge & Team	Name of Project & brief details of work
& Group In-	Members	
charge		
Thin Film &	Dr. S.N. Potty, (PI)	Development of a new and cost effective biosensor based on transparent
Plasmonic		conducting oxide thin films working in near IR frequency.
Group	Dr. Rapaka S Chandra Bose	
	Ma I Danie Colonia	The group has developed cost-effective plasmonic materials for near infrared and
Dr. S.N. Potty	Mr. I. Packia Selvam,	visible wavelengths for various gas sensing and biosensing applications. The
		new materials are cheap alternatives to the expensive noble metals used for
		plasmonic device applications. These metal oxide planar films can be used for
		developing disposable chips for several biosensing applications. Using this
		engineered material, C-MET Thrissur has developed a cost-effective portable
		biosensor for detecting food borne pathogens (such as campylobacter, shigella
		etc), jointly with Rajiv Gandhi Centre for Biotechnology, RGCB (under DBT)
		Thiruvananthapuram. The group is interacting with a few institutes for
		developing cost effective biosensors.
		Dr. Rapaka S Chandra Bose
		> Joined the institute recently
		Looking after the project related activities
		Helping the PI to frame new proposals
		➤ Initiating proposals in thermoelectric & plasmonic areas
		Mr. I. Packia Selvam, ST-V
		 Plasmonic thin film development
		Biosensor fabrication
		Transparent heater fabrication
		X-diffraction analysis Hall massyrament analysis
		Hall measurement analysisProcurement of raw materials and equipment
		7 Trocurement of raw materials and equipment

Name of Group	Project In-charge & Team	Name of Project & brief details of work
& Group In-	Members	
charge		
Aerogel and	Dr Stanly Jacob.K,	Project title: Dev. of high energy density lithium Ion Capacitor with
Energy		graphite/carbon aerogel through safe prelithiation method (TH/SP/069)
Materials Lab		
	Smt . Rani Panicker N	Planning and execution of experiments for the development lithium ion
Dr Stanly	Sint : Rain Fameker iv	capacitor using graphite and carbon aerogel Characterisation of electrode materials using analytical techniques such as
Jacob.K,	Shri P.A. Abraham	BET, FTIR etc.
		Fabrication of Lithium Ion Capacitor
		> Characterisation of lithium on capacitor using electrochemical methods
		> Procurement of essential raw materials and consumables required for the
		project
		Assisting in the maintenance of equipment's required for the project work
		 Preparation of organic aerogel Conversion of organic aerogel into carbon aerogel
		Fabrication of lithium Ion Capacitor
		> Assisting in the maintenance of equipment's required for the project work
		> Procurement of essential raw materials and consumables required for the
		project
Multilayer	T. Radhika, (Co-PI)	Design and development of ultrasonic transducer probes for medical
Ceramics,	7.0 7	imaging (TH/SP/075)
T. Radhika	K.G. Vasanthakumari	Objectives of the Project:
		 Design of ultrasound probes Development of piezoelectric Transducer Development of backing and
		matching
		• layers
		Fabrication of transducer probes
		Validation and clinical trials of developed probes
		Specific work allocated:
		Development of suitable matching layer and its property evaluation.

A Project Proposal was submitted as part of Innovation Centre for Graphene Devices and 2D materials (ICGDM).

✓ As part of this programme, it is proposed to develop 2D materials for Wearable strain sensors, EMI shielding, Flexible printing inks etc.

1.	K.G. Vasanthakumari	 ✓ Preparation of Matching material of US probe through Tape casting and other methods and its property studies. ✓ Preparation of 2D MXene and its property evaluation ✓ File works related to projects
Multilayer Ceramics Group (MLC) Dr. Karthik T.	Dr. Karthik T (P.I) Group Members: Sh. E. K. Sunny Sh. Susanth S	Project Name: Textured lead free Nao5 Bio5 TiO3, based lead free Multilayer Actuators (TH/SP/067) Duration: May-2019- May 2022 Details of the work: ✓ Development of Nao5 Bio.5 TiO3 based lead-free piezo composition with high strain ✓ Development of template particles through MSS technique ✓ Development of textured piezoceramics through TGG and RTGG ✓ Development of Random and textured Multilayer actuators through ML processing
	Dr. Karthik T (P.I) Group Members: Sh. E. K. Sunny Sh. Susanth S	Project Name: Design and development of ultrasonic Transducer probes for medical imaging (TH/SP/075) Duration: Aug-2021- Aug-2024 Details of the work: ✓ Development of lead based piezo composition with high d₃₃ ✓ Development of PZT based ceramics and optimization of the dimensions to operate at the frequency between 2-10 MHz, suitable for curvilinear and linear probes. ✓ Stacking of all the layers and to achieve the desired acoustic properties.
Microwave Materials Dr. Arul Kashmir	Dr. Arul Kashmir (P.I)	TH/SP/073 - Development of Microwave Absorber Materials Funding Agency: BRNS Total Outlay: 52.0 Lakhs Duration: 09/2020 to 09/2022 Role: Principal Investigator The project involves in the development of Microwave absorber (MWA) materials and its processing to fabricate flexible laminates. The MWA substrates are highly useful for the reduction of cross-over frequencies, stealth technologies and space applications. This project aims in developing the MWA substrates using a polymer – ceramic composites with larger size of 100 cm x 100 cm size, and absorbing in the frequency range of 1 GHz to 4 GHz. In addition to that, the dielectric and magnetic properties evaluation to meet the proposed Reflectivity Loss % by systematic control over the size/shape/surface of ceramic composites are the key research that are in progress.

TH/SP/074 - Centre for Excellence in Intelligent IoT sensors

Funding Agency: MeitY

Total Outlay: Overall outlay 41 Crores

Duration: 07/2021 to 07/2026

Role: Co-Investigator (for three biomedical sensor products development)

Under the CoE in IIOT sensors, Dr Arul Kashmir has proposed and undertaken the following O3 products development under the stream of Biomedical sensors.

- 1. Portable ECG sensors,
- 2. Wearable strain sensors for Non-verbal communication, and
- 3. Electrodermal (pH) sensors.

Developing the new polymer and/or polymer-ceramic composites and fabricating them as a probe for detecting the human body signals to sense the vital functions are the key areas we focus in the above stream. Also, this projects aims in developing sensors with selectivity, accuracy, sensitivity and reliability to meet the commercial standards.

Microwave Materials Group	Dr. Rajendra P. Panmand	Project Title: Development of Polybutadiene/ ceramic composite laminates and Substrate Integrated Waveguides (SIW) for microwave and millimetre
_		wave circuit applications.
Dr. Rajendra P.	Mr. Prasad K.	Brief details of work:
Panmand Panmand	Mr. Arun N. S.	Objectives
		 Development of high dielectric (ε_r > 60) and high quality factor (Q_u>8000) microwave ceramic filler materials Theoretical modeling of effective dielectric constant of Polybutadiene/ceramic composite laminates Preparation of Polybutadiene/ceramic laminates through Bunbery Mixing, Extrusion, Calendering and Hot pressing (BMECH) processes Microwave characterization of laminates Copper cladding of Polybutadiene/ceramic laminates Substrate Integrated Waveguide (SIW) circuit design using HFSS Fabrication of SIW circuits for Millimetre wave applications
		Achievement
		 Developed ceramic filler for microwave laminates with low (for 6, 8), medium (for 9.8) and high (for 14.5) dielectric constant. Optimized the silane coating process on filler to avoid moisture absorption. Optimized the milling the ceramic and polybutadiene (PB) using two roll mill. Fabricated the ceramic filler- PB laminates with different dielectric constant i.e. 14.5, 13, 9.8 and 8. Optimized the process of copper cladding of Polybutadiene/ceramic laminates Development of ceramic filler - PB laminates with dielectric constant ~ 6 is in progress.